

**Nepenthe Outreach Committee Meeting Minutes**  
**April 10, 2024**  
**4:00PM**  
**Nepenthe Clubhouse**

**Present:**

Marcy Best, Chair  
Ann Bennett  
Jan Beale  
Yvonne DelBiaggio  
Carol Duke  
Pat Furukawa  
Gerry Gelfand  
Tonae Hasik  
Bonnie Jacobson  
Theresa McCrackin  
Marie-Louise Nelson Graves  
Cheryl Nelson, Board Liaison

**Not Present:**

Joan Barrett  
Nancy Arndorfer

**Guest:**

Karen Lowrey

The meeting was called to order at 4:00PM by Chair, **Marcy Best**.

The minutes for the March 13, 2024 meeting were not addressed.

**Old Business**

**Marcy** announced that Committee member, Hallie Henle, and her husband, Bill, will be moving from Nepenthe. Their kindness and expertise have made our community a better place to live. They will be mightily missed.

**Newcomers - Carol** has assumed the responsibility, formerly performed by Hallie, of providing newcomers with welcoming packets.

The most recent new residents are:  
Michael Navarro – 1551 University Avenue  
Sanaldo Carvalho – 408 Elmhurst Circle

**Treasurer's Report & Committee Finances - Marcy** informed Committee members that the Outreach Committee receives a monthly allotment of \$100 for its activities. The amount currently in that fund is \$632. We have \$432 in cash and another \$200 in cash, making the balance \$1264.

**Theresa** asked if receipts for the Holiday Party had been tallied yet. **Marcy** explained that they hadn't, but she felt that the Holiday Party expenses may have been

\$250. **Karen** informed us that she had taken event notes from which we could probably make a more precise accounting.

**Theresa** asked about the status of a decision to contribute Committee funds toward the upkeep of the children's park in Campus Commons. Marcy recommended that we wait to contribute until our committee's account balance reaches, maybe, \$2500.

**Ann** felt that during our monthly meetings, we should report event expenses that have been incurred since the previous meeting. Those reports, recorded in the Minutes, could serve to improve our financial records. She agreed with Marcy that we should have a comfortable amount in our accounts before contributing to projects outside of our sponsored activities.

### **New Business**

**Fourth of July Activities** - Since Hallie will be moving from Nepenthe and Theresa needs to step down from her co-chair position for the Fourth of July event, leadership positions needed to be reassigned. **Jan, Bonnie, Ann, Cheryl,** and **Marcy** volunteered to lead.

**Marcy** informed us that we have all the decorations we will need for the celebration. **Jan** reminded us that she will direct parade traffic.

**Candidate Forum** - **Karen** gave a summary of the Forum program and asked for volunteers for the event. The following people will serve:

**Pat, Marie Louise, Yvonne** - Microphones and Card Collectors

**Theresa** – Timekeeper

**Gerry and Jan** – Sign-In Area and Kitchen

**Marcy and Karen** – Question transcription in the library

**Jay and Nirmal** - Technical and General Support

It was decided that name tags would be useful. Additional volunteers will be needed to set up tables and chairs.

**Spring Egg Hunt** - About 40 children participated, despite the rain. The bunny costume, purchased with Campus Commons funds, was used to great effect. It will be stored for future events with the other Spring Egg Hunt supplies.

**Tonae** had two suggestions to improve future egg hunts:

- 1) Designate more clearly the starting point for the hunt.
- 2) Have two tables for the two different age groups.

Plastic eggs that held the candy were returned to organizers for use in future hunts. **Bonnie** felt that many children would like to have kept the plastic eggs, at least for a while. **Cheryl** suggested that next year there be a recycling box in the Nepenthe Clubhouse for people to return used plastic eggs when they were no longer needed.

**Tonae** encouraged the Committee to consider future collaborations with Campus Commons, as was done for the Spring Egg Hunt.

**New Club at Campus Commons** - **Tonae** announced that a fine arts club was being formed at Campus Commons. It will include oils, acrylics, watercolor, and photography. She explained that it's a club, not a come-and-paint group. The organizers encourage Nepenthe residents to join. Details about the activities of the group are still to be determined, but there is talk of a future art show.

**Bunco** - We will have our second Bunco gathering on April 18, with plans to have future gatherings once every other month. For the April 18 game, **Marcy** will provide the prizes and publicity signs. She will also purchase a Bunco banner for the future to be used outside the Clubhouse. **Cheryl** suggested that we have traveling Bunco awards, such as little trophy cups.

**October Community Forum** - Committee members reviewed a draft plan for the October Community Forum and gave their input. After their suggestions, the outline for the Forum looked like this:

- How to Navigate the New Nepenthe Website
- Q & A Session #1,
- A Review of Community Activities
- Q & A Session #2
- Time to Mingle and Ask Questions of Board Members and Committee Representatives

With no further business, the meeting was adjourned at 5:00PM.

Respectfully submitted,  
Theresa McCrackin, Secretary in Joan Barrett's absence

### **Information to the Board**

There is no information to the Board.

### **Requests for Board Action**

There are no requests for Board action.

### **Next Outreach Committee Meeting:**

**Wednesday, May 8, 2024**

**Nepenthe Clubhouse at 4:00PM**